

VOLUNTEER PACK



TOKKO could not continue the valuable work it undertakes with disadvantaged vulnerable young people without the gift of time from our fantastic volunteers.

**MILLIONS OF PEOPLE ALL
OVER THE COUNTRY
VOLUNTEER, JOIN THE
MOVEMENT
TODAY!**



About us

TOKKO is a local charity which challenges and inspires young people in Luton. We bring together young people in a world-class youth venue conceived from needs identified by young people. The centre is designed, developed and run by young people as a forum that offers a range of positive and exciting activities aimed at stretching primarily 13-19 year olds' imaginations and extending ambition and potential.

**APPLY
TODAY!**

tokko.co.uk

Inspiring young people to develop & grow their self-worth,
and find their place in our community.



OPPORTUNITIES

The aim of TOKKO volunteers is to support TOKKO staff with day-to-day running of the charity. This may be supporting staff setting up rooms, helping manage the front-of-house, supervising youth activities, assisting youth workers in planning / development of youth programmes aimed at promoting opportunities for young people or even supporting our fundraising activities as a fundraising volunteer.



Available roles

- Front-of-House supervisor volunteer
 - Site support agent volunteer
 - Project support volunteer
 - General building volunteer
 - Fundraising volunteer
 - Youth work volunteer
 - Trustee
- + many other opportunities to support our charity.

Our promise

- TOKKO will ensure that volunteers receive a full induction and ongoing training as appropriate.
- TOKKO will embrace volunteers skills and experience to support creating positive outcomes for young people.
- TOKKO will ensure that volunteers have satisfying work and personal development.
- TOKKO will look to support volunteers across all levels of the charity up to and including board level.

'The work of all the staff and volunteers at Tokko is so important. They inspire the future generation making sure they are ready to be the Residents, Leaders and Changemakers of the future.'

Volunteer - Board member

WHY VOLUNTEER?



- Receive training
- Be part of a team
- Meet new people
- Make new friends
- Gain valuable work experience
- Increase confidence
- Give back to the local community
- Build new skills
- Share your knowledge, skills and experience
- Develop CV
- Support qualification placements
- Explore 3rd sector opportunities
- Gain a sense of purpose
- Build a positive community
- Improve job prospects
- Enhance your wellbeing
- Play an active role in your society
- Make a difference to others

What we are looking for...

- Flexibility
- Positive attitude
- Friendly and welcoming approach
- Ability to listen to young people
- Commitment to TOKKO's values
- Passionate about making a difference
- Motivated individuals



**APPLY
TODAY!**

tokko.co.uk

'Me giving up a small amount of my time can help change the lives of those who I believe need it most.'

Volunteer - Board member

INFORMATION



Volunteer code of conduct

DO

Report any Child Protection or safeguarding concerns to senior staff.
Encourage young people to attend activities and support projects.
Develop a positive rapport with staff and young people.
Supervise young people and report any concerns.
Be friendly and polite to all young people and treat everyone with respect.
Report own absence / lateness / sickness as soon as possible to staff.
Discuss any concerns or issues affecting you with a member of staff.
Treat everyone with dignity, understanding, respect.



DO NOT

Display any inappropriate behaviours (physical or verbal).
Make any promises to young people which you cannot keep.
Share mobile numbers / Social Media details with young people.
Walk home / go for meals with any young people.
Offer lift or have young people in your car without a member of TOKKO staff present.
Encourage or exaggerate unacceptable behaviour in or around the TOKKO building.
Leave young people unsupervised.



How to apply

Fill in an application form in the volunteering section of the website (tokko.co.uk)

Contact us



info@tokko.co.uk



01582 544990

Location



7 Gordon Street
LU1 2QP, Luton

